Guidelines for Fellowship Applications

Acumed’s intent is to encourage the highest quality academic programs to best advance the orthopaedic profession. All applications are reviewed against established objective criteria and not on the use, order, or purchase of any products or services of Acumed. Fellowship Grant recipient institutions must represent and warrant that the receipt of funds will not affect professional judgment.

Submission Deadline
To be considered, the completed application, including all required documentation, must be submitted by April 15th. Applications submitted after the April 15th deadline will be held for the following year’s review cycle. Applicants will receive grant notifications by May 30th. If you have any questions, please contact grants@acumed.net.

- Submission of an application does not guarantee approval of the application, and if approved, Acumed may approve funding at an amount less than what has been requested.

- Fellowship grant funding may be reportable under the Sunshine Act (42 U.S.C. § 1320a-7h and 42 C.F.R. §§ 403.900, et. seq.) and the Applicant Organization must provide disclosure information if requested by Acumed to meets its federal reporting requirements.

- For all approved applications, the Applicant Organization will be required to enter into a written agreement outlining the terms and conditions in which grant funding may be provided to ensure compliance with the laws and regulations that apply to the relationships between donors and recipients of fellowship grant funding.

Applicant Organizations Eligibility
Applicant Organizations that are eligible for fellowship grants are academic institutions with accredited clinical orthopaedic fellowship programs that are responsible for the administration, oversight and expense of a clinical fellow’s salary and benefits.

Fellowship Program Eligibility
Fellowship Programs that are eligible for fellowship grants are accredited clinical orthopaedic academic programs.
- For programs in the United States, only ACGME accredited fellowship programs are eligible.
- For programs outside of the United States, only fellowship programs that are accredited by the recognized graduate medical education body of the particular country are eligible.

The following fellowship programs are not eligible for fellowship grants:
- Un-accredited programs
- Non-clinical orthopaedic programs
- Visiting/Travelling fellowship programs

Use of Fellowship Grant Funds
Fellowship grants support clinical orthopaedic fellowship programs and may be used to subsidize a clinical fellow. If subsidizing a clinical fellow is not possible programs can request preapproval of other direct educational expenses at grants@acumed.net.

Fellowship Grants may not be used for:
- Capital improvement
- Capital equipment purchases
- Malpractice insurance coverage or benefits
- Endowment funding
- Travel, meals, or housing
- Visiting fellows, or Travelling Fellows
- Overhead expenses (also known as indirect or institutional shared costs) including facilities, utilities, libraries, physical plant operation and maintenance, administration, student services, support for administrative staff members and building/equipment depreciation and any other items not allowed by AdvaMed Code and the PhRMA guidelines.
Established Objective Criteria
Applications are reviewed against established objective criteria and not on the use, order, or purchase of any products or services of Acumed. Grant recipient institutions must represent and warrant that the receipt of funds will not affect professional judgment.

Review criteria includes:
- Faculty qualifications and expertise
- Ratio of fellows to faculty
- Quality of resources and facilities
- Program emphasis on research
- Program's environment of research
- Merits of the educational program
- Program accreditation status
- Participation in the fellowship match process
- Fellowship match information
- Method of formal evaluation of faculty, fellows and fellowship program

Merit-Based Review Process
Applications are reviewed by Acumed’s Grants Committee which is comprised of non-sales personnel. Reviews are based on the objective criteria listed above.
- All reviewer’s scores and comments for each application are combined with those of other reviewers in aggregate, blinded documents.
- All applications are scored individually and ranked in comparison to other applicants.
- Reviewers discuss the blinded applications and resolve discrepancies, if any, regarding an applications score and ranking.
- Awards are determined by an application’s merit and ranking in comparison to other applicants, as well as available grant funding each calendar year.

Other Applications
Professional Medical Education Grant Application is to be utilized for fellowship programs requesting the following direct educational expenses: attending third party educational courses, skills lab support and cadaver sessions.

Collaborative Research Opportunities is to be utilized for all requests regarding research proposals and funded for research studies.

Questions?
For questions regarding fellowship grants, please contact grants@acumed.net.